Please complete in black ink or type. CVs will not be considered.

**APPLICATION FORM**

POST YOU ARE APPLYING FOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FIRST NAME(S): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ FAMILY NAME(S) / SURNAME(S): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ HOME TELEPHONE NUMBER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DAYTIME TELEPHONE NUMBER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ EMAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# EDUCATION, QUALIFICATIONS AND TRAINING

Please continue on a clearly labelled separate sheet if necessary.

|  |  |  |  |
| --- | --- | --- | --- |
| **DATE** | **NAME OF SCHOOL, COLLEGE, BUSINESS OR ORGANISATION** | **NAME OF THE COURSE / TRAINING PROGRAMME** | **QUALIFICATIONS OBTAINED** |
|  |  |  |  |

# EMPLOYMENT HISTORY

Please give details below, in date order, starting with your current or most recent employer and accounting for any gaps in employment. Please include any relevant voluntary work. Continue on a clearly labelled separate sheet if necessary.

|  |  |  |  |
| --- | --- | --- | --- |
| **DATE** | **EMPLOYER’S NAME AND ADDRESS** | **JOB TITLE AND MAIN DUTIES** | **REASON FOR LEAVING** |
|  |  |  |  |

# PERSONAL STATEMENT

Please explain why you feel you are suited to this job. Show how your skills, abilities, knowledge and experience relate to those required for this job in the Person Specification and Job Description. Please continue on a separate sheet of paper if necessary, but do not include more than two sides of A4.

ARE YOU REQUIRED TO HAVE A UK WORK VISA/PERMIT? YES NO IF SO, DO YOU HAVE A VALID VISA/ PERMIT? YES NO WHICH LANGUAGES CAN YOU SPEAK:

FLUENTLY \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ADEQUATELY \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ AT A BASIC LEVEL \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

WHERE SPECIFICALLY DID

YOU HEAR ABOUT THIS POST? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

IF YOU WERE OFFERED THE

JOB WHEN COULD YOU START? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# REFERENCES

Please give details of **TWO** referees, one being your current or most recent employer. Do not give relatives. References will be taken up following interview.

|  |  |
| --- | --- |
| Name | Name |
| Position | Position |
| Organisation | Organisation |
| Address | Address |
| Phone No. | Phone No. |
| Email address | Email address |

# DECLARATION

Please check that all the information provided by you on this application form is accurate. All information given will be treated in the strictest of confidence and will be used for this job application only.

**I certify that, to the best of my knowledge, the information I have provided on this form and any other accompanying documents is true and accurate and can be treated as part of any subsequent contract of employment.**

SIGNED \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please complete the application form and send to **jobs@rainforestuk.org**, with the **Job Title and your name**

in the reference field of your email.

**Alternatively, please post to:**

JOBS - The Rainforest Foundation UK

2-4 The Atelier, Old Dairy Court, 17 Crouch Hill, London, N4 4AP

**Rainforest Foundation UK**

2-4 The Atelier, 17 Crouch Hill, London N4 4AP

**T** +44 (0) 20 7485 0193

**E** info@rainforestuk.org

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